



**Welcome to our Practice!**

We would like to thank you for allowing us to treat you as a patient. We are pleased to meet any dental need you or your family may have. We will always do our best to give you the most up-to-date professional care available. To avoid any confusion, we have listed some of our office policies and procedures for your consideration.

As a courtesy, Wommack Dentistry will file your dental claim with your insurance company. Your deductible and co-pay or any portion not covered by your insurance company is due at the time of service. After your claim has been filed and processed in our accounting department, you will be responsible for any and all amounts not covered by your insurance company.

\_\_\_\_\_ initial

We welcome patients with no insurance as well. You will be responsible for your payment in full on the day of treatment.

Broken appointments are very costly and inconvenient. Please inform us at least 24 hours in advance if you are unable to keep your appointment. There will be a broken appointment fee of \$75 or 20% of the treatment added to the next appointment scheduled. After two broken appointments, you will be dismissed as a patient. If you are more than 15 minutes late for your appointment, you will be rescheduled for another day and charged a broken appointment fee.

\_\_\_\_\_ initial

All patients under the age of 18 will not be seen or treated without a parent or legal guardian present.

Any account turned over to collections will incur a 30% collection fee pursuant to Georgia Statutory Law "O.C.G.A. 13-1-11"

By signing the below you have read and understand the office policies of Wommack Dentistry and are in full compliance.

Signature \_\_\_\_\_  
Date \_\_\_\_\_